

EARDISLAND VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of the meeting held at Eardisland Village Hall Wednesday 19 August 2015

DRAFT

Present: Bob Aldred, Richard Bartholemew, Jo Edwards, Caroline Marsden, Steph Griffiths, Kate Thompson, Richard Kirby (Parish Council Liaison Officer), Edwin Thompson

Apologies: Chris Watson

The following agreed to stand again as committee members for 2015 – 2016 – Bob Aldred, Richard Bartholemew, Jo Edwards, Caroline Marsden, Steph Griffiths, Kate Thompson - Chris Watson had expressed his willingness to stand via the outgoing Chair. Edwin Thompson agreed to join the committee.

Officers:

Kate Thompson Chair (Proposed CM, seconded RA)

Steph Griffiths Treasurer/Bookings Clerk (Proposed ET, seconded KT)

Caroline Marsden Secretary (Proposed ET, seconded RA)

It was decided to hold over the proposal of names for Vice-Chair until all members had been consulted.

Kate opened the meeting by noting that the information given by Ruth in the AGM was generally positive and that there was much food for thought in what George Alderson had said re income versus spending in the coming months. She asked that the agenda for the next meeting should include discussion of where to prioritise expenditure.

Item 2 - The minutes of 15 July 2015 had not been received by all committee members – agreement held over until all have seen them. **ACTION: CM to resend.**

Item 3 – No members of the public present

Item 4 – Premises License update: The application has been submitted to Herefordshire Council Licensing Section and publicised in the Herefordshire Admag. Blue notices will be displayed at the hall, at the corner of School Lane/Recreation Field and on the Parish Notice Board for a period of 28 days. One condition regarding noise has been proposed and accepted from Environmental Health.

Item 6. - Progress Reports:

Health & Safety: Gas Cooker - **ACTION: Kate to look at cost of isolation switch, Bob to look at the possibility of making a protective cover.**

Housekeeping - **ACTION: Steph to arrange visit with her contact for costs of curtains. ACTION: Caroline to confirm order for barrier mats and arrange for a cheque to be raised.**

It was proposed that a picture rail should be considered for artwork donated and on loan so that it could be easily changed and that Bob would look at the possibility of making brackets to support the large village picture. **ACTION: Arrange a meeting between the VHMC/Art**

Group/Kathleen to discuss choice and presentation of artwork.

Jo Edwards asked whether it would be possible to install a long-necked tap in the kitchen to simplify filling kettles when the sink was being used. It was agreed that there was a problem and it was suggested that in the short term storage containers might be sourced.

ACTION: Cost new tap and installation/cost reuseable storage containers.

Social and Fundraising – Thanks were given to Jo Edwards, Maryan Hansen and Eirian who helped serve and clear on the Puddings Evening and helping to make it such a successful event.

Craft and Apple Event – **ACTION: Caroline to liaise with the E-Team**

Bingo – **ACTION: Kate & Steph to liaise with Tracie re prizes.**

New Year's Eve party: Ruth has confirmed that although no longer committee members she and Tracie will work together on the organisation of the party.

It was suggested that the Village Hall should look at running a public event every month.

Richard Kirby put forward the need for the Village Hall to combine with fund raising other organisations within the Parish to avoid overlap. **ACTION: VHMC to set up a meeting with other interested bodies to work on a common policy and an events calendar.**

Long-Term Planning – **ACTION: Richard Kirby to discuss dates and possible agenda with Alison Sutton.**

Item 7 – Display boards – to be held over until the next village show. Item for September Agenda.

Item 8 – Update for September Magazine and Community Website.

ACTION: Ben to be asked to change names of members on the website.(CM).

ACTION: Officers to hold a meeting with the outgoing Chair to ascertain the process of handover.

Item 9 – Items for inclusion on future agendas – CM pointed up the possible need to find a substitute for the storage heaters as a priority. **ACTION: This is to be included in the discussions with the Parish Council. Other matters are carried over.**

Next meeting: 16 September.